

**ATLANTA BEREAN SEVENTH-DAY ADVENTIST CHURCH
 ‘BCJA VILLAGE PLAN,’ PHASE I.: SCHOLARSHIP AWARDS
 CRITERIA, AND GUIDELINES; AND PHASE II.: BCJA SPECIAL
 PROJECT FINANCIAL ASSISTANCE**

(August 2023)

PHASE I.

If you are a member of the Atlanta Berean S.D.A. Church and your child is entering or enrolled in grades K-8 at BCJA, and you are not already receiving US Federal, State of Georgia, or assistance from another equivalent scholarship program, you may qualify for a ‘BCJA Village Plan’ Scholarship.

SCHOLARSHIP CRITERIA AND ELIGIBILITY GUIDELINES:

1. Household income will be a primary consideration in relationship to family-size, and Federal Government income eligibility guidelines for each applicant. Income verification is required!
2. Scholastic achievement will be taken into consideration for each applicant. (e.g., *A Minimum Grade Point Average of 2.0*)
3. Good citizenship will be a primary consideration for each applicant.

NOTE: Atlanta Berean Church membership eligibility exceptions, for parent(s)/ guardian(s) who are not members of Atlanta Berean S.D.A. Church, can be considered by the ‘BCJA Village Plan’ Oversight Sub-committee, and BCJA Administration on a case-by-case basis.

CHART INFORMATION ADJUSTED FROM FEDERAL HUD INCOME GUIDELINES, 06/29/2023			
Scholarships Will Be Based On Family Size And Need:	100% = LEVEL 1. Scholarship Amount TBD	75% = LEVEL 2. Scholarship Amount TBD	50% = LEVEL 3. Scholarship Amount TBD
FAMILY UNIT SIZE:	Monthly/ Yearly Income:	Monthly/ Yearly Income:	Monthly/ Yearly Income:
2. People **	\$2,230.42 / \$27,965.	\$3,093.33 / \$37,120.	\$4,619.17 / \$55,430.
3. People **	\$2,920.42 / \$35,045.	\$3,880.00 / \$46,560.	\$5,799.17 / \$69,590.
4. People **	\$3,510.42 / \$42,125.	\$4,666.67 / \$56,000.	\$6,969.17 / \$83,750.
5. People **	\$4,100.42 / \$49,205.	\$5,453.33 / \$65,440.	\$8,159.17 / \$97,910.
6. People **	\$4,690.42 / \$56,285.	\$6,240.00 / \$74,880.	\$9,339.17 / \$112,070.
7. People **	\$5,280.42 / \$63,365.	\$7,026.67 / \$84,320.	\$10,519.17 / \$126,230.
8. People **	\$5,870.42 / \$70,445.	\$7,813.33 / \$93,760.	\$11,699.17 / \$140,390.
Monthly Scholarship Payments:	<u>Scholarships will be divided into equal monthly payments/credits</u>	<u>Scholarships will be divided into equal monthly payments/credits</u>	<u>Scholarships will be divided into equal monthly payments/credits</u>
<p>** This chart informs the ‘BCJA Village Plan’ Oversight Sub-committee as they consider scholarship applicants. Georgia Student Scholarship Organization (GaSSO) combined household Federal Income Guidelines have been used as the basis for this chart. These GaSSO Federal Income Guidelines have been increased in each category to expand the number of parents/ guardians who can qualify for ‘BCJA Village Plan’ Scholarships. (Note: For each household member above eight (8) people, you should add \$5,000. to the annual income amount on the this chart.)</p>			

The 'BCJA Village Plan' Oversight Sub-committee, at their discretion, may use funds donated to the Berean Church 'BCJA Village Plan' for tuition assistance scholarships, which will require an annual application; registration fee assistance scholarships, which will not require an annual application; and BCJA special project assistance.

Special projects which do not exceed \$1,500.00 will not need BCJA Budget and Finance Committee and BCJA School Board recommendations.

FURTHER EXPLANATION ABOUT 'BCJA VILLAGE PLAN' TUITION SCHOLARSHIPS:

- ✓ ** Tuition scholarship applicant(s) must attach a signed copy of their previous year's tax return including all schedules and forms. Or they can submit a notarized statement of household annual gross income, from all sources, for the previous year. This notarized statement must be signed by all wage earners in the household. (*See Application Form*)
- ✓ ** A student who is already receiving ARETE, AAA, Federal, State of Georgia, or any other equivalent scholarship assistance, cannot participate in this program. However, special consideration by the 'BCJA Village Plan' Oversight Sub-committee can be recommended. Any recommended exception would have to be voted on by the BCJA Budget and Finance Committee, as a one-time event, to take effect.
- ✓ ** 'BCJA Village Plan' tuition assistance scholarship award amounts will be divided by the number of months remaining in a semester/ school year; and the monthly amount will be posted to the students account in accordance with the following stipulations:
The Parent(s)/ Guardian(s) will be expected to pay a monthly tuition amount, based on their signed BCJA Financial Agreement. The BCJA Financial Agreement will expect the parent(s)/ guardian(s) to pay their agreed amount each month by no later than the 5th. The approved 'BCJA Village Plan' scholarship monthly award will be credited to the student's account in cooperation with the Parent(s)/ Guardian(s) BCJA Financial Agreement. In this mutual arrangement, the BCJA Financial Agreement enforcement portion is the responsibility of BCJA Administration!
- ✓ ** Scholarships will range from \$750.00 - \$1,500.00 per semester depending on the verified combined family income level, and the availability of scholarship funds.
- ✓ ** Scholarships funds, provided by benevolent restricted donations to Atlanta Berean S.D.A. Church, are for 'BCJA Village Plan' scholarships, special projects, marketing, and recruitment.
- ✓ ** Scholarship awards will not usually be given in advance for pre-existing school bills; and cannot be used for extra-curricular event fees, lunch fees, transportation fees, uniform costs, or other non-academic school-related expenses.
- ✓ ** Scholarships are not guaranteed per semester/ year and may vary from the outlined chart levels/ guidelines. Scholarships are entirely dependent on the availability of funds.

PHASE II.

Atlanta Berean S.D.A. Church ‘BCJA Village Plan’ Special Project Financial Assistance may be provided for other areas of need which have been specifically identified by BCJA. The identified area(s) may be considered for financial assistance provided funds are available.

FURTHER EXPLANATIONS ABOUT ‘BCJA VILLAGE PLAN’ SPECIAL PROJECT ASSISTANCE:

- ✓ ** Special projects may include, but are not limited to, the following:
SMART technology equipment, STEM curriculum resources, STUDENT transportation, Marketing/ Recruitment/ Public Relations, and Media.
- ✓ Special projects that exceed \$1,500.00 will require official identification and recommendation by the BCJA Budget and Finance Committee, and the BCJA School Board. Each recommendation should include details and be presented to the ‘BCJA Village Plan’ Oversight Sub-Committee.
- ✓ ** Special projects which do not exceed \$1,500.00 may be presented directly to the ‘BCJA Village Plan’ Oversight Sub-Committee by BCJA Administration.
- ✓ ** The ‘BCJA Village Plan’ Oversight Sub-committee will review each special project recommendation and determine whether to approve it in part, or in full. The committee may decide to deny a recommended request based on lack of credibility or a shortage of available funds.

ATLANTA BEREAN SEVENTH-DAY ADVENTIST CHURCH ‘BCJA VILLAGE PLAN’ POLICIES AND PROCEDURES FOR HANDLING SCHOLARSHIP AND SPECIAL PROJECT FUNDS; AND THE TRANSFER OF FUNDS TO BEREAN CHRISTIAN JUNIOR ACADEMY.

HANDLING OF ‘BCJA VILLAGE PLAN’ SCHOLARSHIP, AND SPECIAL PROJECT FUNDS:

** Atlanta Berean S.D.A. Church will be the recipient of one hundred percent (100%) of the Donations given to the ‘BCJA Village Plan.’ Each month the funds will be deposited into a temporarily restricted account at the church.

** ‘BCJA Village Plan’ Oversight Sub-committee members are the ONLY INDIVIDUALS who

are allowed to request village plan checks from the Atlanta Berean S.D.A. Church Treasury!

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TRANSFERRING 'BCJA VILLAGE PLAN' SCHOLARSHIP AND SPECIAL PROJECT FUNDS:

** Eighty-six percent (86%) can be disbursed monthly, based on Donations received in the previous month/ months, and can be used for 'BCJA Village Plan' tuition assistance scholarships, registration fee assistance scholarships, and for approved BCJA special projects. For auditing purposes, the Atlanta Berean S.D.A. Church Treasurer, the 'BCJA Village Plan' Oversight Sub-committee, the BCJA Treasurer/ Accountant, and the BCJA Budget and Finance Committee are responsible for tracking all funds transferred to BCJA.

** Seven percent (7%) will be retained at Berean SDA Church, in the 'BCJA Village Plan' temporarily restricted scholarship account for exclusive use by the 'BCJA Village Plan' Oversight Sub-committee. The sub-committee will use these funds for various purposes. (e.g., 'BCJA Village Plan' administration, printing/ postage, promotional materials, operations, public relations/ PR events, marketing, gifts for donors, student recruitment, student retention, and 'BCJA Village Plan' membership recruitment.)

Transfers will be available on the 10th of the month/ months following their receipt at the Atlanta Berean S.D.A. Church Treasury Department. Only a 'BCJA Village Plan' Oversight Sub-committee member can request a check on or after the 10th of the month for purposes outlined above. Documentation for all expenditures must be retained and submitted to the school or the church for auditing purposes.

** Seven (7%) can be distributed monthly, based on Donations received in the previous month/ months, to the BCJA Principal and can be used for the principal's 'Special Purpose Fund.' These funds should be exclusively used for faculty and staff morale-boosting purposes. (e.g., motivational activities/ events, gifts, and warm fuzzies, etc.) Although discretionary, the principal must account for these funds in collaboration with the BCJA Treasurer/ Accountant.

Transfers will be available on the 10th of the month/ months following their receipt at the Atlanta Berean S.D.A. Church Treasury Department. A check for the BCJA can be requested for use by the BCJA Principal on or after the 10th of the month by a 'BCJA Village Plan' Oversight Sub-committee member.

OTHER STIPULATIONS AND CONSIDERATIONS:

- ✓ ** In addition to the checks which can only be requested by a member of the Atlanta Berean S.D.A. Church 'BCJA Village Plan' Oversight Sub-committee, the sub-committee will also request semi-annually the names, addresses, and the amount given by each

donor. This personal confidential information will be used by the '*BCJA Village Plan*' Oversight Sub-committee for sustaining and increasing Donor participation. The sub-committee will consistently correspond, thank, give expressions/ gifts of

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appreciation, and interact with all donors as often as feasible, but at least semi-annually. Personal donor/ donation information will be kept in strict confidence!

- ✓ ** The '*BCJA Village Plan*' Oversight Sub-committee, the BCJA Budget and Finance Committee, and the BCJA Treasurer/ Accountant will be responsible for properly distributing scholarships, and special project funds received from the Atlanta Berean Seventh-Day Adventist Church in accordance with their intended purpose(s).
- ✓ ** The policies and procedures outlined in this document will be followed to ensure the integrity of the Atlanta Berean Seventh-Day Adventist Church '*BCJA Village Plan*.' This document was last revised in August 2023; and provides information and transparency for all stakeholders.

**** The '*BCJA Village Plan*' scholarship program was developed in 2017 by the Berean Christian Junior Academy Budget and Finance Committee, in collaboration with the Atlanta Berean S.D.A. Church Budget and Finance Committee. It was approved by the BCJA School Board, the Atlanta Berean Seventh-Day Adventist Church Board, and the Atlanta Berean Seventh-Day Adventist Church in Business Session. These policies, procedures, and their distribution will require periodic review and revision by the Atlanta Berean S.D.A. Church '*BCJA Village Plan*' Oversight Sub-committee in consultation with the BCJA Principal and Treasurer/ Accountant. Applicable revisions, which now include funds for special projects, will be presented annually to the Berean Christian Junior Academy Budget and Finance Committee, and the School Board; and to the Atlanta Berean Seventh-Day Adventist Church Budget and Finance Committee, and the Church Board. These presentations should be followed to provide information, transparency, and opportunity for future consideration(s).**

Official Members of the Atlanta Berean Seventh-Day Adventist Church '*BCJA Village Plan*' Oversight Sub-committee are:
Jacqueline Winston, Chair, Peggy Walker, Conrad Gill, and Eldridge Edgcombe

